

## **Highland Community College Payment Plan Information**

Highland Community College offers payment plans as yet another way to make college more affordable. This payment plan is administered by Nelnet Business Solutions. Any student taking an HCC course may finance their tuition, fee, and main campus housing via one of the payment plans. **There is a \$25 non-refundable fee plus 10% of your anticipated balance due immediately to establish a payment plan.**

Students may set up a payment plan in their name, or they may authorize a parent, guardian, or another individual to set up a payment plan on their behalf.

### **Information you will need to sign-up for a payment plan**

1. Highland Community College ID number.
  - a. Returning students can access this information through their MyHCC account. Go to the My Profile tab and click Account Information.
  - b. New students must first apply for admission at [www.highlandcc.edu](http://www.highlandcc.edu).
2. Anticipated Balance (your total balance due)
3. The name and address of the person responsible for making the payments.
4. Account information of the responsible person:
  - a. If paying by automatic bank payments you will need the financial institutions name, phone number, account number, and the financial institution's routing number. (Most of this information is located on a check).
  - b. If paying by credit card, you will need the credit card number, expiration date, and security code.

Go to <http://www.mycollegepaymentplan.com/highlandcc> to setup a payment plan.

### **Guidelines for Use of Nelnet Payment Plans**

1. Students must pay in full or sign up for the payment plan by enrollment day.
2. Students who have not signed up for the plan or paid in full by enrollment day will not be allowed to enroll.
3. Students defaulting on payments will have a hold placed on their account. Until the account is paid in full, students will not be able to enroll or receive official transcripts.
4. Students defaulting on payments may not be allowed to access the payment plan for subsequent semesters.
5. A \$30 late fee will be charged for every payment missed.
6. Balances more than 90 days past due will be sent to collections.

If you have questions please visit <http://highlandcc.edu/pages/payment-plans>.